

# PROMOTION AGREEMENT AND INFORMATION SHEET

**NOTE:** THE SPAATZ AWARD IS THE HIGHEST AWARD IN THE CADET PROGRAM AND WILL NOT BE COMPLETED EARLIER THAN **38** MONTHS FROM MEMBER'S JOIN DATE.

GENERAL CARL A SPAATZ  
AWARD

# Spaatz

COLONEL

1. MEMBER'S LAST NAME, FIRST NAME, MIDDLE NAME		2. CAP IDENTIFICATION NUMBER	
3. MEMBER'S ADDRESS (STREET NUMBER/PO BOX, CITY, STATE AND ZIP CODE)		4. UNIT CHARTER NUMBER	
		5. EAKER AWARD (DATE EARNED)	6. DATE OF BIRTH
7. TELEPHONE NUMBER(S) HOME—  WORK—  CELL—		8. EMAIL ADDRESS	
		9. JOIN DATE	

### MEMBER AGREEMENT TO COMPLETE AWARD

Statement	Date	Member Initials
The C/Lt Col named herein shall, to the best of ability, complete all requirements for the General Carl A. Spaatz Award on or before the date indicated. <span style="float: right;">INDICATE DATE ⇒</span>		
9. MEMBER'S SIGNATURE AND GRADE <span style="float: right;">DATE</span>	10. REPORTING OFFICIAL'S SIGNATURE AND GRADE <span style="float: right;">DATE</span>	

### THIS INFORMATION IS FOR CONVENIENCE ONLY. REFER TO CAPR 52-16, CHAPTER 2.

Item	Date Completed	Date Forwarded
Member submits to the unit commander a request for examination. The memorandum or email must include the information in blocks 1 through 8 above and indicate whether this will be the first, second or third attempt at the examination.		
After unit commander forwards the request to the wing commander for approval, the wing commander forwards it to the state director or deputy state director.	N/A	
Verification by the state director or deputy state director that requester is a current CAP cadet member, under the age of 21 and has earned the Eaker Award.		N/A
Member in compliance with grooming and dress standards IAW CAPM 39-1. The state director or deputy state director may refuse testing if not in compliance.	N/A	N/A
Be prepared to recite the Cadet Oath from memory.	N/A	N/A

### AWARD REQUIREMENTS TO BE ADMINISTERED BY STATE DIRECTOR OR DEPUTY STATE DIRECTOR

Item	Minimum Passing Score	Time Allotted	Date Passed
Cadet Physical Fitness Test (CPFT)	MUST MEET PRESIDENT'S CHALLENGE FITNESS REQUIREMENTS FOR 75 <sup>TH</sup> PERCENTILE	PER CAPP 52-18, ATTACHMENT 3	
Leadership Comprehensive Examination	80 PERCENT CLOSED BOOK	1 HOUR	
Aerospace Education Comprehensive Examination	80 PERCENT CLOSED BOOK	1 HOUR	
Moral Leadership Essay Examination	GRADED PER CAPR 52-16, FIGURE 2-7	1 HOUR	

Item	Date	Staff Printed Name and Grade	Staff Signature
Personnel File Updated			